

# St. Luke School Advisory Board Meeting

October 18, 2011

## Call to Order

- The meeting was called to order at 7:00 p.m.
- Attendees: Louis Phillips, Mrs. Beer, Jeremy Hewitt, Mary Swaney, Julie Hulick, Brian Zimmer, Mrs. Mielnik, Greg Luce, Monsignor Tom, Julie Greissinger & Kari Sala.
- Excused: Kevin Russell, Carmen Miraszek.

## Opening Prayer

- The opening prayer was lead by Monsignor Tom.

## Approval of Minutes

- September minutes were approved (Motion to accept – Julie Greissinger; Greg Luce 2<sup>nd</sup>).

## Pastor's Report

- Monsignor Tom & Mrs. Beer attended meeting for Erie Diocese principals and pastors or elementary schools to discuss best practices with respect to teacher hire, evaluations, contract renewals, etc. Also discussed school advisory councils and the difference between these councils and public school boards. Also reviewed bishop's expectations to catholicity of schools.
- There has been a 2.7% decrease in enrollment in parochial schools – mostly east Erie. Our enrollment has actually increased.
- St. Luke is following "best practices".
- Budget: Income line 1340 – shows 112% but \$15,000 in awards has not been paid as of yet. Expense line 1226 – printing 146% - print jobs not billed to various organizations (PTO, athletics, etc) yet. Expense line 2344 – Teacher supplies 46% - most done at beginning of the year.
- 2007-2008 tuition is now paid-in-full.

## Principal's Report

- Mrs. Beer discussed the following:
  - Our enrollment is exceeding B.S. (301).
  - Began Middle States self study process in math, science, technology and religion.
  - Mrs Beer stated that Jeremy is doing a great job with P.R. for St. Luke especially for Grandparents Day and Walk to School day.
  - Channel 12 may use their videos of our walk to school day for a special promo for "How Cool is Your School". We did not send a video this year.
  - Varsity Football is in playoffs. Admission is \$3.00 - \$2.00 for students. We are 3<sup>rd</sup> in the league.
  - New teachers are required to do a spiritual retreat. This was completed on 10/10/11. Fr. Steve Schreiber led the retreat.
  - Fr. Schreiber will lead the 8<sup>th</sup> grade retreat later in school year.
  - Senate bill 1 will not benefit students for a while. Funds will go to poverty students in qualifying public school districts.

- Mrs. Beer stated that governmental programs in PA offer grants to assist kids with special needs. We are not required to accept these vouchers because we are a private school. These are awarded the school districts where student resides.

### **Advancement**

- Msgr. Tom, Mrs. Beer and Jeremy have agreed to rent billboard space for our January open house at a cost of \$550. It will be located on 38<sup>th</sup> St. between Peach and Liberty. West boundary of St. Luke is Cherry St.
- We will purchase large banners to hang on fence to promote open house.

### **New Business**

- Msgr. Tom discussed the proposal of some summer classes or extended school year. Committee will meet to discuss.
- Mrs. Beer called diocese with inquiries on the proposals. Two individuals from the diocese will be traveling down state to meet with the PA Dept of Education and will inquire how this proposal affects schools.
- Meeting minutes will now be posted on SLS website.

### **Closing Prayer**

- The closing prayer was led by Monsignor Tom.

### **Adjournment**

- The meeting was adjourned at 7:35 p.m.

### **Next Meeting**

- The next meeting of the St. Luke School Board will be Tuesday, November 15, 2011, at 7:00 p.m. in the St. Luke School Library.